

AUSTRALIAN TECHNOLOGY PARK – COMMUNITY GRANT PROGRAM

Application Criteria & Guidelines

Closing Date 25th May, 2018

About the Community Grant Program

The Australian Technology Park (ATP) is committed to making a positive contribution to the community in which we operate. ATP's annual Community Grant Program aims to assist local initiatives that reflect our organisational values and positively contribute to the community.

Who can Apply

Not-for-Profit (NFP) organisations and Charities registered with the Australian Charities and Not-for-profit Commission and Not-for-profits Commission (ACNC).

ATP will accept community grant applications in the following categories:

- Community welfare programs or initiatives, including those that assist disadvantaged groups
- Local education programs including, but not limited, to those involving adult education or learning disabilities.
- Youth leadership programs or initiatives aimed at giving young people opportunities for self-development and community service.
- Technology or innovation projects.
- Cultural projects such as public art, cultural workshops and community art projects.
- Heritage – projects and events celebrating the history of the area.

How to Apply

The closing date for applications is Friday 25 May 2018 and applications must be submitted via the Grant Fund Application Form.

Applicants are encouraged to contact Mirvac ATP regarding eligibility of the project. Please email atp.communications@mirvac.com or alternatively telephone (02) 9080 8125.

Criteria

Applicants must meet all of the following primary criteria:

- Be a Not-For-Profit (NFP) organisation or Registered Charity
- Be relevant or connected to the local community in which ATP operates
- Have a link to ATP's organisational values of safety, people, innovation, integrity and accountability
- Enable ATP to mention the grant recipient on its website and as part of its reporting processes.
- A geographical reach which corresponds to the ATP precinct.
- An ability to engage with our key stakeholders

Applicants must meet at least one (1) of the secondary criteria, providing opportunity for:

- ATP to access any relevant research or data findings (e.g. environmental research)
- ATP representatives to meet the charity or NFP organisation's stakeholders
- ATP to be represented at community events or presentations

For further information, please visit our website www.atp.com.au, or contact us on 02 9080 8125 or email us at atp.communications@mirvac.com.

Confidentiality and Privacy

ATP will respect the confidentiality of information provided by applicants of an ATP Community Grant Program, including information that directly relates to the business activities of applicants. ATP may disclose an applicant's information to regulatory authorities. By completing the ATP Community Grant application form, an applicant agrees to its information being used and disclosed for the purposes of assessing its application and if successful, for the purpose of awarding a grant.

Ineligibility Applications

The following initiatives/organisations will not support:

- Political events or activities
- Individuals seeking support for personal projects activities of a hazardous nature
- Travel (both domestic and international) for study purposes organisational operating and ongoing salary costs sporting associations with commercial links
- Sponsorship or funding support for fundraising activities
- For-profit organisations

Terms and Conditions

1. The 2017 Community Grant Program opens for applications on 1 July 2017.
2. Applicants will receive emailed notification of outcomes by 30 June 2018.
3. Successful applicants will be emailed a Grant Agreement to be signed and returned prior to disbursement of funds.
4. ATP will consider more applications than can be funded and as a result, the final decision will be made based on the recommendations of the Precinct Management Committee and will take into consideration factors such as, but not limited to, eligibility of the organisation, benefit to the community, sustainability and criteria met.
5. The decision of the Precinct Management Committee is final and is not subject to any appeal process.
6. The grant must be used for the purpose stated in the application.
7. Organisations funded are required to commence the project within three (3) months and complete the project within the twelve (12) month of receipt of funding.
8. No grant will be considered retrospectively, i.e. projects must not commence prior to the anticipated notification date.
9. On completion of the project, organisations must provide an acquittal including expenditure statement. Failure to return the accountability documents is recorded and may jeopardise future funding opportunities.
10. Project amounts are up to a maximum of \$10,000 per grant.
11. All advertising, signage, media releases and other promotional material that contain the ATP logo or a reference to ATP must be submitted to and approved by ATP Communication Specialist prior to its production and release. ATP reserves the right to make amendments prior to any such release.
12. ATP may request the use of photos, videos and quotes from the Recipient for marketing purposes including advertising, publications and on websites agreed between ATP and the Recipient. All such materials will become the property of ATP.
13. The Recipient must not do or say anything, or cause anyone to do or say anything, which may prejudice, be detrimental to or cause damage to the name and reputation of ATP. The Recipient must comply with all relevant laws in respect of the Project and the Grant.
14. The ATP Community Grant Program can be terminated at any time without notice.